

James E Nichols Memorial Library  
35 Plymouth Street Center Harbor, NH  
April 29, 2024  
Meeting Minutes

Meeting called to order by S. Frost, at 10:02 a.m. In attendance, L. Verge, Library Director, S. Frost, Chairperson, C. Gamboa de Levin, Treasurer, A. Xavier, Secretary, S. M. Lavallee, Trustee, J. Weed, Trustee, D. Hughes, Alternate, D. Thiboutot, Alternate, Absent with notice, B. Miller, Trustee Emeritus

- I. S. Frost motioned to approve the amended minutes of February 26, 2024. S.M. Lavallee seconded it. Vote was unanimous. S. Frost motioned to approve the minutes for April 1, 2024. S.M. Lavallee seconded it, and the vote was unanimous. S. Frost motioned to approve the minutes of April 9, 2024. S.M. Lavallee seconded it. Vote was unanimous.

II Chairperson's Report

- A. All interior work done to the library must be approved by the Board of Selectmen. Even though Bill Doucette inspected the closet in the conference room where electrical outlets were installed, the Selectmen's approval was needed.
- B S. Frost is still waiting for contractors to get back to her regarding the restoration of the front doors.

C..Our new employee Maggie Wilson will begin work as soon as her security check comes through.

D. An addition to the library policies will be made regarding inclement weather closings. A post to trustees will be sent five days before the May 20 meeting regarding an Inclement Weather Policy amendment and employee pay.

E. “Right To Know” training will take place on June 3 at 10 a.m. All staff and trustees will be attending. Location will be announced.

F. The NHLTA Conference will take place June 5 in Concord.

### III. Treasurer’s Report

C. Gamboa de Levin presented budget numbers

### IV. Library Director’s Report

A. L. Verge informed the trustees that the main printer was coming to the end of its life. The trustees decided that they might replace it in a year.

B. The trustees authorized L. Verge to buy a new phone for the library at a cost of \$60. S. Frost made the motion, seconded by C. Gamboa de Levin. The vote was unanimous.

C. L. Verge requested new shelving for the librarian’s office. C. Gamboa de Levin motioned to have L. Verge spend \$190 for the shelving. S.M. Lavallee seconded it. Vote was unanimous.

D. C. Gamboa de Levin motioned to purchase two wearable panic buttons for \$780 from Mango Security. S. M. Lavalley seconded it. Vote was unanimous.

E. S. Frost motioned to purchase new children's furniture for \$2000. A. Xavier seconded it. Vote was unanimous.

E. The Selectmen will be asked if we can move the security cameras to more accessible places.

F. Meredith Village Saving Bank has donated \$500 to fund a story walk. S.M. Lavalley motioned to accept the donation. C. Bamboa de Levin seconded it. Passed unanimously. Matt Forrest Esenwine, the author of the book The Thing To Remember About Stargazing, will do a presentation on June 22, and the story walk will be based on this book.

G. Discovering New England Stone Walls Bandstand Presentation by Kevin Gardner was approved by the Selectmen for Saturday, August 17 at 10 a.m. He is the author of the book Granite Kiss. \$300 was approved for this presentation. C. Gamboa de Levin motioned for this expenditure. J. Weed seconded it. Passed unanimously.

H.. A new projection system was approved. S.M. Lavalley motioned to send up to \$500 for L. Verge to research and purchase the new system. C. Gamboa de Levin seconded it. Passed unanimously.

Next Library Trustees Meeting will be held on May 20, 2024 10 a.m. S. Frost called for adjournment at 11:28.

A.Xavier seconded it. Passed unanimously.

Respectfully Submitted, Ann Xavier, Secretary April 29,  
2024