

James E. Nichols Memorial Library
Board of Trustees Meeting
35 Plymouth Street Center Harbor, NH 03226
November 18, 2024, 10 am

- I. S. Frost called the meeting to order at 10 am. Attending S. Frost, Chairperson, L. Verge, Library Director, C. Gamboa de Levin, Treasurer, A. Xavier, Secretary, B. Miller, Trustee Emeritus, J. Weed, Trustee, S.M. Lavallee, Trustee, D. Hughes, Alternate, D. Thiboutot, Alternate.
- II. S. Frost made the motion to approve the minutes of October 28, 2024. S.M. Lavallee seconded it, vote was unanimous.
- III. Addition to the agenda, L. Verge to discuss fees to lawyers.
- IV. Chairperson's Report
 - a. The budget meeting with the Selectmen went well. Only increases were wages aligned with COLAs and security.
 - b. Basement items to discard or donate were shown to the Selectmen. They requested the clock. All other items will be donated or discarded.
 - c. Christmas tree lighting will be Nov. 30, 5 pm.
 - d. Pot luck holiday lunch will be after the Dec. 16 meeting.

e. Gift cards for the staff were discussed.

V. Treasurer's Report

C. Gamboa de Levin will have an itemized budget and projected future expenditures at the December meeting.

VI. Library Director's Report

a. M. Eberle has been chosen as consultant. Her contract will be reviewed by an attorney.

b. An attorney has been contacted. A. Xavier made the motion to allocate \$900 towards fees. A. Frost seconded the motion. Vote was unanimous.

c. L. Verge and A. Xavier met with the Selectman H. Viens about demolishing the Brooks House and building a library annex that would also serve the town as a cultural center. C. Gamboa de Levin made the motion to put the feasibility study on hold. S. Frost seconded it. Vote was unanimous.

S. Frost recommended meeting with the Selectmen to discuss this further. She will set up a meeting.

d. Free covid tests are available.

e. All Trustees checked out all the furniture and basement items for discard or donate.

f. L. Verge talked with the director at the Holderness library about hiring a professional fundraiser.

The Covered Bridge presentation was a great success with 25 people attending.

g. A free ornament workshop will be held at the library

Dec. 7.

S. Frost called for adjournment at 10:56. A. Xavier seconded. Vote was unanimous. Next meeting is Dec. 16, 2024, 10 am.

Respectfully Submitted,

Ann B. Xavier, Secretary