

James E. Nichols Memorial Library
35 Plymouth Street Center Harbor, NH. 03226
Trustee Meeting minutes. Sept.1, 2026. 1PM

The Meeting was called to order by Chairperson Sandra Frost at 1PM. In attendance, Treasurer Clara Gamboa de Levin, Secretary Ann Xavier, Trustee Jill Weed, Trustee Stephany Marchut Lavallee, Trustee Emeritus, Bette Miller, Alternate Trustee, Debra Thiboutot. Sandra Frost made the motion to go into Non-Public Session as per RSA 91-A:3, dismissal, promotion, compensating, disciplining, investigating or hiring of a public employee. Roll call was taken, Ann Xavier, yes, Stephany Marchut Lavallee, yes, Sandra Frost, yes, Clara Gamboa de Levin, yes, Jill Weed, yes. Discussion of a personel matter ensued. Sandra Frost made the motion to end the Non-Public Session and go back into Public Session 1:24PM. Clara Gamboa de Levin seconded the motion, the vote was unanimous. After the Non-Public Session. Sandra Frost made the motion to seal the minutes from the Non-Public Session. Clara Gamboa de Levin seconded the motion, the vote was unanimous.

S. Frost and C. Gamboa de Levin explained the new job posting for Library Director that both had written. A QR code will be shown with the job posting. It was discussed which newspapers and online venues the listing would be run, and it was decided the Salmon Press and Linked-In would be used. Clara Gamboa de Levin made the motion to allow Sandra Frost to use \$1000 for the advertising. Jill Weed seconded the motion, the vote was unanimous. Ann Xavier made the motion to have Clara Gamboa de Levin use \$200 to post the ad on Indeed. Sandra Frost seconded the motion, the vote was unanimous.

A new candidate for Substitute Librarian will be interviewed on Friday at 10AM.

Sandra Frost made the motion to adjourn the meeting at 1:55, Jill Weed seconded the motion, the vote was unanimous.

Respectfully submitted,
Ann Xavier, Secretary

